

Event Management
Health and Safety Plan

Dubbed Out Festival

Royal Cheshire Showground, Tabley
Thursday 27th July 2023
until
Sunday 30th July 2023

A family friendly event for Volkswagen
enthusiasts.

Prepared by the Dubbed Out team
Germaine Williams
[REDACTED]
on behalf of Dubbed Out Ltd

Content:

- 1. INTRODUCTION
- 2. THE EVENT
- 3. THE VENUE
- 4. CAMPING
- 5. EVENT SCHEDULE
- 6. ORGANISATION
- 7. RESPOSIBILITIES
- 8. PRODUCTION HAZARDS
- 9. PASSES
- 10. SECURITY & STEWARDINGTRAFFIC
- 11. MANAGEMENT
- 12. FIRST AID AND ACCIDENT REPORTING
- 13. FIRE PRECAUTIONS
- 14. LOST AND FOUND
- 15. DISABILITY ACCESS
- 16. WASTE MANAGEMENT
- 17. COMMUNICATIONS
- 18. MONITORING
- 19. ALCOHOL MANAGEMENT
- 20. EMERGENCY PROCEDURES

INTRODUCTION

- 1. This document is an assessment of the project viability and impact on Public Safety of the Dubbed Out Festival at the Royal Cheshire Showground, Tabley, Knutsford, WA16 0HJ
- 1.1 It has been compiled with some reference to the numerous DubbedOut family events we've held over the last 3 years including 2022 Dubbed Out Festival at Ashley Hall showground. It is also working with Local Authority teams and Local Businesses to deliver safe and accessible opportunities within the local area.
- 1.2 The outline and scope of the event are detailed in this document, with particular reference to the management of public safety within the event area. The standards for the provision of services are, where reasonably practicable, in accordance with HSG195 The Event Safety Guide (commonly known as the Purple Guide), and specific risk assessments and health and safety policy documentation from the contractors employed to provide services for the event are referred to and will be detailed in the final event Risk Assessment.
- 1.3 Dubbed Out Ltd work to ensure the safety of the general public, contractors and artists, to minimise hazards and prevent accidents, and to minimise nuisance and disruption to nearby residents, businesses and other users of the event environment, as demonstrated by our previous events.
- 1.4

1.4 This document and any subsequent amendments and updates shall be distributed to the following:

- Cheshire East Council Health & Safety Unit: (NAME)
- Cheshire East Council Environmental Health Section: (NAME)
- Cheshire East Licensing Section: (NAME)
- Cheshire East Neighbourhood Management & Community Engagement: (NAME)
- Greater Manchester Police: (NAME)

1.5 The event is subject to the issue of a Premises License as part of our Temporary Event Notice application.

2. **THE EVENT**

2.1 The Dubbed Out Festival is now in its second year and which is born out of our smaller Volkswagen enthusiast events which we have held over several years. A family-oriented weekend celebrating all genre of Volkswagens from classics to modern campervans.

2.2 The event (27th/July/2023 to 30th/July/2023) will feature a range of performances from established artists. These will include Bands, Poets and Djs to entertain our families while they browse the stalls, the food outlets and car show.

2.3 There will be:
2 medium sized performance areas
One main food court
Two Bars managed by Dubbed Out Ltd and Aindough & Co

2.4 In accordance with the Premises License (when granted), the capacity for the site will be set at 4,999 people (including Support Staff, Artists, Security Personnel, Staff Holders, and Event Management Team) at any one time, which will be located within the designated boundary of the performance area. There is however an estimated capacity of 2,500 spectators (@1m per person) or 2,200 spectators (@1.2m per person) in the performance areas combined excluding the food areas, so the event site will be well equipped to manage the projected number of attendees at the event.

2.5 The target audience for this event is all ages, although we do look to an older audience base of adults/parents within the 35yrs - 65yrs age range. Due to the nature of the variance in age range, it is anticipated that the profile will include some younger people, who will be accompanied by their parents while attending the event.

2.6 Initially we are anticipating that the activities on offer will appeal primarily to younger families and children and during the afternoon this will shift to slightly older children.

2.7 The key objectives of the event are:

- To create an opportunity for people to come together and experience the community of the Volkswagen scene and entertainment from across a multitude of genres and cultures.
- To raise awareness of environmental issues and increase the understanding of the public as to how our individuals footprints can be reduced and contribute to a cleaner and healthier planet for generations to come.
- To enhance peoples understanding of how mental health issues are affecting everybody and that silence is not a solution.
- To position the Dubbed Out Festival as a continuing venture for future quality events with a family focus to increase opportunities for families to share positive camping experiences.
- To draw in local and regional visitors to the DubbedOut Community and promote awareness of the local businesses and the Borough to an extended regional audience.

2.8 The DubbedOut Festival is a self-sustaining events program in its current form, it aims to develop its revenue stream from the core delivery of the food, drink, music elements alongside access to camping parking and catering.

2.9 The events program for the public will commence with access to the camping area on Thursday the 27th of July from 12:00 and close on Sunday the 30th of July at 16:00. The actual licensed element of the event will be open to the public from 14:00 on Thursday 27th of July and close at 12:00 on Sunday 30th of July.

2.10 The non-public element of the programme will begin early on Tuesday 25th of July from 10:00 with the construction of the additional marquees and stage required to run the event and this will be dismantled and removed from site no later than Wednesday 2nd August by 17:00.

3. **VENUE**

- 3.1 The venue is located at Royal Cheshire Showground, Knutsford. The event site comprises of 1 large showground across a number of fields totaling 250 acres.
- 3.2 The venue lends its self to this type of event as it provides ample opportunity for the creation of performance and show areas dispersed around the center with a food court and two beverage areas.
- 3.3 The venue is ideally suited to accommodate a camping area for 2,000 campervan pitches with 10 metre spacing. 200 x 4 - 6 person tents and toilet facilities to be located within the camping area.
- 3.4 The location is such that noise pollution into surrounding residential areas will pose no significant impact, and all local residents within the immediate vicinity will be provided with an event day pass should they wish to attend.
- 3.5 All areas designated for the event arena will be enclosed using 2.2x3.4mtr Heras fencing panels in addition to the existing fencing.
- 3.6 Event Zones



3. **VENUE**

- 3.8 Parking for day visitors will be located in the carpark. The Camping area will have the capacity to hold 2000 vehicles organized in a parallel parking method so that each vehicle can exit the site easily. Vehicles will use a separate entrance and exit with direct access to the campsite.
- 3.9 The management team will work to alleviate traffic congestion by ensuring swift access to the site through the main gate and ensure attendants are situated to direct traffic flow onto the site efficiently. Making sure cars and campervans are parked correctly and within the parameters of the capacity of the site. We do not expect any build of traffic on the highway as there is ample access road on the showground site for processing vehicles.
- 3.10 As each area is offering a variety of experiences, we know from passed events that the crowd will be dispersed equally across the showground areas.
- 3.11 Capacity for the site will be managed through the main entrance to the event site. Also ticket sales, on the day, this information will be processed through the security services and the management team.
- 3.12 The event will be marketed through local businesses, the use of social media and ticket outlets using online platforms to make people aware of the itinerary during the event.
- 3.13 Public access for day ticket holders will flow through one main access point, although this will be designed to accommodate vehicular access, pedestrian traffic and emergency services to ease access to the site.
- 3.14 All walkways are part of the grassed area within the context of the existing site, these will be defined with the use of guide lines and refuse collection points in order to encourage people to engage with our recycling agenda.
- 3.15 The site will have multiple toilet facilities provided, Female toilets distributed and, Male toilets distributed across the site. Urinal blocks in key locations across the site. We will also have Elsan points situated on the campervan campsite. We aim to use providers who have a proven track record of recycling human waste.
- 3.16 Sound engineers will be located within each performance zone and within the performance area as to mitigate any need to create additional enclosures within the site.
- 3.17 All stages and marquees will be constructed prior to the start of public access to the site.
- 3.18 All fencing and barrier locations will be erected prior to public access to the site
- 3.19 No vehicular movement will be allowed during the performance elements of the event from: 14:00 Thursday 27th of July and 18:00 on the 30th of July (emergency vehicular access will be an exception to this and access lines will be evident around the site, and be kept clear at all times).

4. **CAMPING**

- 4.1 Access to camping will open at 12:00 on the 27th of July and close at 14:00 on Sunday.
- 4.2 We will have 24hr security (Eventrite Security Services) staff and stewards to ensure safety measures and rules are adhered to on the campsite.
- 4.3 There will be a strict no noise policy in operation across the campsite post licensed hours, stewards will enforce this and all campers will be made aware of the rules regarding the sound policy prior to arriving on site.
- 4.4 We have calculated the area needed to accommodate tents in the glamping area and the campervan site and this will be monitored and controlled by the online ticket sales by booking a camping pitch.
- 4.5 All attendees will be asked to contribute to environmental cleanliness, and to consider their impact on the local area, they will be encouraged to take their waste home and leave the site as they find it.
- 4.6 Open fires will not be permitted, under any circumstances and the security teams and stewards will enforce this vigorously as part of the health and safety requirements on camping access during the event.
- 4.7 Personal camping stoves will be allowed so that people are able to make hot food and drinks for themselves during the event.
- 4.8 All campers will be made aware of the need to vacate the site for 16:00 on Sunday 30th of July prior to the start of the event
- 4.9 There will be toilets on the camping site distributed between male and female, with specifically identified disability access provision.

5. **EVENT SCHEDULE**

10:00 Tues 25th July:

Area marking for positioning of infrastructure, carpark and camping area.

10:00 Wed 26th July:

First fix. Marquee erection, ablutions and fencing. Stage and sound system installation

10:00 Thurs 27th July:

Infrastructure completed by 12:00. Arrival of stalls and traders. First aid point, fire point and welfare point in position.

13:00 Thursday 27th

June: Staff briefings and site tour.

16:00 Thursday 27th July:

First visitor access to parking area and camp site. Access will continue throughout the event although it is expected that the majority of attendees will arrive prior to the start of the event at 12:00 Friday 28th July. Sound checks complete by 2100.

16:00 Thursday 27th July:

Stewards will monitor access to Campsite and work in a shift rotation of 8 Stewards per shift for the duration of the event until it is closed at 16:00 on Sunday 30th July.

22:00 Thursday 27th July:

Close of day. No noise policy implemented across the site and monitored by the security team and stewards.

12:00 Friday 28th July:

Event on site begins. No vehicle movement from this point across the main site.

23:00 Friday 28th July:

Event shuts down for the night. Night shift plan implemented.

11:30 Saturday 29th July:

All traffic will be stopped on the main arena (showground 1) Except for emergency vehicles access if required.

12:00 Saturday 29th July:

Main arena opens to the public. Event will begin and run through the entirety of the schedule until 23:00.

23:00 Saturday 29th July:

Event shuts down for the night. Night shift plan implemented.

11:30 Sunday 30th July:

All traffic stopped in main arena with the exception of emergency vehicles.

12:00 Sunday 30th July:

Main arena opens to the public for the schedule which will run until 16:00.

12:00 Sunday 30th July:

Security and stewards positioned to aid the safe exit of vehicles from the campsite.

16:00 Sunday 30th July:

Public access to the main arena will close and all attendees will be asked to return to the campsite or exit the event showgrounds.

16:00 Sunday 30th July:

First de-rig remove all electrical performance equipment from the stage on site.

18:00 Sunday 30th July:

Campsite will begin to close down and waste removal will begin.

18:00 Sunday 30th July:

Main arena de-rig of temporary infrastructure. Marquees, sound system, bars, stages. Food court and trade stalls begin to leave site.

18:00 Sunday 30th July:

Site deconstruction continues till 2100.

10:00 Monday 31st July:

Deep clean of site begins. Removal of waste and litter from the site.

14:00 Final sweep and inspection before hand over and leaving the site.

6. RESPONSIBILITIES

The responsibilities of the parties involved in the event for matters affecting Health, Safety and Welfare are:

6.1 **The Dubbed Out Festival Management Team**

DubbedOut Ltd are the organizers of the event and are responsible for overall event co-ordination - i.e. event planning, organization and operational management via designated leads in specific delivery areas.

6.2 **Event Management: Germaine Williams and Neil Green**

The event management team are responsible for the overall safety and planning of the event. The organisational and operational aspects of the delivery will be managed centrally for the whole of the event. The management team are responsible for entire operation and all safety aspects relating to Employees, Volunteers, Contractors and event attendees. The team will also over see delivery by the events partners, suppliers and service providers.

Producing an Event Management Plan

Planning and coordination between all parties during the organization of the event

Conduction Risk Assessments

Scrutinizing Health and Safety Policies and Contractor risk assessments

Conducting sit Health and Safety checks

Liaising with Local Authority Representatives, Police and Emergency Services.

6.3 **Health and Safety Representative**

(assumed) Local Health and Safety advisor:

Monitor and review health and safety plan

Part inspection

Provide advice and guidance on Legislative requirements

Ensure safety procedures are complied with

Liaise with Event Management Team regarding concerns

6.4 **First Aid**

First Aid service providers will:

Be there to treat all injuries should they occur during the event
Record and report all issues to management team

Be the lead of call in emergency support if required

First aid cover provided by Tactical Services

1 x Ambulance

6 x first aiders

2 x Ambulance personnel

Police

Liaise with event organisers to deal with issues and concerns.

DubbedOut Ltd and The DubbedOut Show management team agree to the following requests and conditions will be made by (unless otherwise instructed) [REDACTED] - Police Licensing Officer [REDACTED]

email address [REDACTED]

Crewe Police Station | Civic Centre | Crewe | Cheshire CW1 2DW.

A “Challenge 25” policy shall be operated at the premises at all times.

The only forms of ID that shall be accepted (at the discretion of the Management) as proof of age are a valid passport, a valid photographic driving licence, a PASS approved proof of age card, HM Services Warrant Card or other reliable photo ID (that has been approved for acceptance by the Police or an Officer of the Local Authority)

Publicity materials notifying customers of the operation of the “Challenge 25” scheme shall be displayed at the premises.

The Designated Premises Supervisor or Premises Licence Holder shall operate and maintain an up-to-date Register of Refusals of Sale of Alcohol, indicating the date, time and reason for refusal which shall be made available for inspection by Local Authority Officers and the Police.

The DPS or other responsible person shall check and sign the register once a week.

Alternatively an electronic point of sale refusals log shall be kept.

A documented training programme shall be introduced for all staff in a position to sell, serve or deliver alcohol. A written record for each member of staff shall be kept of the content of such training and shall be made available for inspection at the request of Local Authority Officers and Police.

A list of persons authorised to sell alcohol shall be kept on site and made available for inspection at the request of Local Authority Officers and Police.

Door supervisors will be required at all events, the Premises Licence Holder or Designated Premises Supervisor shall conduct an assessment for the number of door supervisors required, taking into account any advice offered by the Police.

All persons employed at the premises to carry out a security activity must be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001 or entitled to carry out that activity by virtue of section 4 of that Act.

A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. That record shall contain the following details:-

- The door supervisor's name, date of birth and home address
- His/her Security Industry Authority licence number
- The time and date he/she starts and finishes duty
- The time of any breaks taken whilst on duty
- Each entry shall be signed by the door supervisor
- Record of all incidents taking place in the venue

That register shall be available for inspection on demand by an Authorised Officer of the Council, the Security Industry Authority or a Police Constable

The premises shall maintain an Incident Log and this will be made available to the Police or Licensing Authority upon request.

Only alcohol purchased at the event (premises) can be consumed within the licensed grounds. The public are not permitted to bring their own alcohol to any event.

The public will not be permitted to take any drinks with them as they leave the licensed area and return to the camping ground.

All drinks will be served in plastic vessels, no glass will be permitted onto site.

Children will be accompanied by an adult at all times.

All events will be ticketed.

6.6 **Installation and Production Contractors**

Compliance with all relevant health and safety legislation and in particular follows the guidelines laid out in the Purple Guide.

Provide Technical / Production Manager / Event Managers with:

Copies of their health and safety policies

Risk assessments for the operations they shall be undertaking

Structural calculations for temporary structures

At the request of the Production Manager - evidence of competence of personnel undertaking operations he deems to be safety critical

Test certification for electrical, lifting and other equipment

Compliance with their own safety policies and risk assessments.

Provision of first aid facilities for their own staff during the build up and breakdown.

6.7 **Environmental Health and Licensing Officers**

Management team will liaise with officers to comply with their requirement during the event with regards food inspections, noise pollution and general licensing issues.

7. **Production Hazards**

In addition to the contractors following the control measures documented in their own risk assessments and their responsibilities for ensuring safe systems of work, the following measures will be in force.

7.1 **Diesel Generators.**

No public access

To be filled with sufficient fuel for the duration of the event

7.2 **Electricity**

All cabling and power supply units will be secured with no public access

7.3 **Public Tampering with equipment**

The risk of accident or injury will be reduced by the provision of stewards to manage barriered areas containing equipment, and access will be limited to technicians only.

7.4 **Noise Control**

All systems will be oriented away from roads and the direction of residential property. Acoustic engineers will monitor sound levels to maintain a healthy balance of audio.

8. **PASSES**

- 8.1 All Artists, Workers and Contractors will have identification passes on wristbands/lanyards displayed at all times during the event.

9. **Stewards and Security**

- 9.1 Stewards will be identified clearly with yellow high visibility vests and identification passes
- 9.2 Security teams (Eventrite Security Services Ltd) will be wearing the uniform compliant with their organization and appropriate identification and proof of competence licenses.
- 9.3 Security Teams and Stewards will co-ordinate and deal with issues where appropriate should they arise and contact local authorities for support should a significant incident occur.
- 9.4 Crowd management procedures are in accordance with the recommendations outlined in the Event Safety Guide and the HSE document 'Managing Crowds Safely'.
- 9.5 During the event all staff in each designated area will have a dual role to support stewards in the effective management of access across the site.

10. **TRAFFIC MANAGEMENT**

- 10.1 The traffic management plan for the weekend lays out the requirements and provisions to be made in the process of achieving the most efficient and safe movement of vehicles on public highways around the site in conjunction with the efficient movement of vehicles onto and off the site over the period of the event.
- 10.2 No vehicle movement will be permitted within the boundaries of the public arena during the venue open times as specified for the site.
- 10.3 During load in and build, only essential production vehicles will be allowed access to the event site (as per production schedule). No vehicles to access the park until after 07.00am.
- 10.4 A vehicular ban will be operated throughout the festival site from 10.00am on Saturday, until 02:00 on Sunday for the removal of electrical equipment, with the exception of emergency vehicles.
- 10.5 Emergency vehicles will be directed to:
Ashley Hall main entrance in the first instance and then directed from there to incident.
- 10.6 The car park is accessed via the Ashley Hall entrance and has a clearly defined route for incoming and outgoing traffic.

11. **FIRST AID AND ACCIDENT REPORTING**

- 11.1 The DubbedOut Festival team will procure a registered first aid provider with facilities for the event venues in accordance with the recommendations in the Purple Guide.
- 11.2 Their first aid point will be located close to the main entrance for the festival.
- 11.3 During the production stages of the event all contractors are expected to make their own first aid provision. Any accidents and injuries that occur should be reported to the Technical/Production Manager who shall liaise with the Event Managers to record details in the event accident book.
- 11.4 During the public event all accidents and injuries shall be treated in the first instance by the designated first aiders procured for the event.
- 11.5 Stewards and production personnel shall contact the DubbedOut Management Team and seek assistance if they find members of the public who require first aid treatment but are unable to make their way to the first aid point.
- 11.6 Stewards, Security Personnel and Lead Workers will report all accidents and injuries to the DubbedOut Event Management Team so that details can be entered into the accident book.
- 11.7 The Event Managers are responsible for notifying the HSE (via Health & Safety representative) of any event that is reportable under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations.
- 11.8 The nearest Accident and Emergency facility is:

Knutsford District and Community Hospital

12. **FIRE PRECAUTION**

- 12.1 Fire risk assessment provided by Holistic Fire Safety. Lead Fire Risk Assessor - John Alderson BSc. (Hons) MIFSM AIFireE
- 12.2 Fire Marshal, onsite cover and fire extinguishers provided by Nick Kingett
- 12.3 Emergency services will be contacted regarding the Dubbed Out Show and precautions will be inline with their guidance.
- 12.4 Fire Fighting Equipment- Requirements for portable fire fighting equipment will be assessed and provided in accordance with paragraphs 170-172 of the purple guide.

13. **LOST and FOUND (Children and Property)**

- 13.1 Lost and found will be located by the Security facilities located by the camp site, all stewards and event staff will direct parents and event attendees to this location, in the event of a lost child all stewards and event staff will escort the child to the security area.
- 13.2 Radio Code pink missing under 16 girl - Code blue missing under 16 boy

14. **DISABILITY ACCESS**

- 14.1 Provision for disability access toilet facilities will be made at both the camp site and performance areas

15. **WASTE MANAGEMENT**

- 15.1 A cleansing operation for the event will be implemented prior to, throughout and at the conclusion of the event, recycling bins will be located throughout the event site and at key locations across the main camping area and main event entrance.
- 15.2 Once the showground has been cleansed, further cleansing to take place in the local vicinity of event site in the first instance, to avoid late night disruption to residents waste removal will take place during the day on the Monday and Tuesday after the event.
- 15.3 'Housekeeping' information will be displayed and be broadcast from performance areas to encourage people to 'bag' their own rubbish and consider their own environmental impact inline with DubbedOut's policy of "Leave No Trace".
- 15.4 Waste management- Ash Waste services
- 15.5 Cleaning team - Scrubberz cleaning team Manager. Stacey Morris

16. **COMMUNICATIONS**

- 16.1 Event specific communications will be channeled through a designated two-way radio communications system.
- 16.2 Mobile phones will be utilized by key event staff - a list of key contact numbers will be detailed in this document closer to the event.
- 16.3 The Event Manager will issue all key staff with radio communications (radio operator list to follow).

Channel 1 Zone 1 - Event Managers / Lost and Found / Main Entrance
Channel 2 Zone 2 - Security
Channel 3 Zone 3 - Performance Areas
Channel 4 Zone 4 - Bars and stalls
Channel 5 Zone 5 - Parking and Camping
- 16.4 Additional communication can be accessed via the mobile phone list provided to the lead worker for each Zone.

17. **MONITORING**

- 17.1 The Event Managers and Sound Engineer shall scrutinize safety policies and risk assessments of contractors and raise any areas of concern prior to the build up and break down and enforce compliance with this plan and the control measures documented in risk assessments of the event.
- 17.2 The Event Managers and Sound Engineer shall conduct inspections during the build up of the event to ensure compliance with this safety plan and the control measures documented in risk assessments. The Event Managers and Sound Engineer shall conduct an inspection of the site

when the production works are complete to ensure compliance with this plan and to identify any uncontrolled hazards.

- 17.3 The event log and accident book shall record all incidents and accidents during the event. The organizers shall review these after the event to assess the level of incidents and accidents.

18. **ALCOHOL MANAGEMENT**

- 18.1 The DubbedOut Management Team will have 3 Personal Alcohol License holders to deliver the management of the bar areas within the event.

Licensee - Germaine Williams - (PL3733)

Bar Managers -

[REDACTED]

- 18.2 All bar staff are adequately trained to manage drunken behavior and reserve the right to refuse alcohol to any member of the public who appears to have consumed excessive amounts of alcohol
- 18.3 The event managers will take all reasonable steps to prevent drunkenness and other disorderly conduct and shall not permit behavior which is obscene, offensive to public decency or calculated to incite a breach of the peace.
- 18.4 Appropriate signage will be up across the event site to reinforce our challenging behavior policy and also to reinforce our 'Think 21' policy. We will also display clear messages with regard 'It is an offence for anyone under the age of 18 to procure alcohol' from any bar within the event site.

19. **COVID19 POLICY**

We will advise all attendees to have both vaccinations at least 4 weeks before attending the event.

We advise all attendees to undergo a PCR test or lateral flow test prior to attending the event.

We advise that should anyone show signs or symptoms of Covid 19 that they should not attend the event.

Hand gel will be available at various points around the site such as the bar, food outlets and ablutions.

Campervans and tents will be situated 10 metres apart.

20. **EMERGENCY PROCEEDURES**

20.1 **Potential Emergency Situation**

Dubbed Out Show management teams shall manage emergency situations. A fire risk assessment has been performed and an evacuation plan put in place.

20.2 **Stand by**

As this is a 3 day event, stewards will rotate their positions during the event. Production crew will manage their own break periods and assign designated No.2 to takelead during break periods

20.1 **Evacuation**

If an incident becomes sufficiently serious, the Management Team will consult with the emergency support services, and on their advice the Event Managers shall order a shutdown of performance area for such a period as required.

A Member of the Management Team shall inform the artist or presenter to stop playing/cease the program. The front of house sound engineer will phase out the music on the PA and the Event Managers or member of Management Team, will issue the following notice

‘Unfortunately, we are going to have to temporarily cease the performance, we apologize for the inconvenience, we will resume as soon as practicable.’

Production staff should turn off sound.

DUBBED OUT SHOW ROLES

DUBBED OUT LTD
Germaine Williams
Neil Green

DUBBED OUT FESTIVAL MANAGEMENT TEAM
Germaine Williams
Neil Green

SECURITY
[REDACTED]
Eventrite Security Services

PERSONAL LICENSE HOLDER
Germaine Williams

DBS LICENSE HOLDER
[REDACTED]

FIRE MARSHAL [REDACTED]

PRODUCTION MANAGER
[REDACTED]
Creative Technical Installations.

HEALTH AND SAFETY OFFICER

FIRST AID RESPONDER TBC